

AGENDA – WORKSHOP OF THE PLANNING & ZONING COMMISSION OF THE CITY OF PEARLAND, TEXAS, TO BE HELD ON MONDAY, AUGUST 19, 2013, AT 6:00 P.M., IN THE COUNCIL CHAMBERS, CITY HALL, 3519 LIBERTY DRIVE, PEARLAND, TEXAS.

I. CALL TO ORDER

II. PURPOSE OF THE WORKSHOP:

- 1. COMMISSION INPUT AND DISCUSSION: REGARDING THE COMPREHENSIVE PLAN UPDATE – ISSUES AND NEEDS WORKSHOP, Ms. Lata Krishnarao, Director of Community Development, and Mr. Gary Mitchell, Consultant Kendig Keast Collaborative.**

III. ADJOURNMENT

This site is accessible to disabled individuals. For special assistance, please call Young Lorfing at 281-652-1840 prior to the meeting so that appropriate arrangements can be made.

I, Judy Brown, Office Coordinator of the City of Pearland, Texas, do hereby certify that the foregoing agenda was posted in a place convenient to the general public at City Hall on the 2nd day of August, 2013, A.D., at 5:30 p.m.

Judy Brown, Office Coordinator

Agenda removed _____ day of August 2013.

Workshop Item No. 1

1. **COUNCIL INPUT AND DISCUSSION:** REGARDING THE COMPREHENSIVE PLAN UPDATE – ISSUES AND NEEDS WORKSHOP. *Ms. Lata Krishnarao, Director of Community Development, and Mr. Gary Mitchell, Consultant Kendig Keast Collaborative.*

**AGENDA REQUEST
BUSINESS OF THE CITY COUNCIL
CITY OF PEARLAND, TEXAS**

AGENDA OF: 8/19/2013	ITEM NO.: Workshop Item No. 1
DATE SUBMITTED: 8/13/2013	DEPARTMENT OF ORIGIN:
PREPARED BY: Lata Krishnarao	PRESENTOR: Lata Krishnarao, Gary Mitchell
REVIEWED BY: Mike Hodge	REVIEW DATE: August 14, 2013
SUBJECT: Comprehensive Plan Update – Issues and Needs Workshop	
EXHIBITS: Outline – Issues and Needs Workshop; Project Schedule	
EXPENDITURE REQUIRED:	AMOUNT BUDGETED:
AMOUNT AVAILABLE:	PROJECT NO.:
ACCOUNT NO.:	
ADDITIONAL APPROPRIATION REQUIRED:	
ACCOUNT NO.:	
PROJECT NO.:	
To be completed by Department:	
<input type="checkbox"/> Finance <input type="checkbox"/> Legal <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution	

EXECUTIVE SUMMARY

In June of 2013, the City of Pearland contracted the services of Kendig Keast Collaborative to update the City's Comprehensive Plan. A project kick-off meeting was held on July 1, 2013 followed by a city tour with department heads, management, and the consultant's team on August 6, 2013. The update process is anticipated to take 12 months. A project schedule has also been attached to this request.

Also attached is a one-page overview of the "Issues & Needs Workshop" to be held on August 19, 2013 with the City Council and Planning and Zoning Commission.

RECOMMENDED ACTION

Conduct the workshop

Project Schedule

Pearland Comprehensive Plan Update

Activity	Due	Meeting	Notes
Project Kick-Off Meeting	--	Mon 07.01.13	Review project scope, timeline, information needs, and logistics
Issues and Needs Workshop with City Council and Planning & Zoning Commission	--	Mon 08.19.13	
Small-Group Listening Sessions	--	Wed or Thu 08.28/9.13	5 one-hour sessions on one day (3:00-6:00 PM, 7:00-9:00 PM)
Introduction element draft, with Community Overview component	Week of 09.02.13	--	
Virtual Town Hall site	Week of 09.09.13	--	Review and approval of initial site content, to go live prior to "Big Picture" Outreach Workshop 1
Comprehensive Plan Advisory Committee Meeting 1	--	Week of 09.16.13	Orientation, Introduction element, vision and guiding principles
"Big Picture" Outreach Workshop 1	--	Week of 09.23.13	
Draft Community Engagement supplement to the Introduction element	Fri 10.25.13	--	
Growth Capacity and Infrastructure element draft, Growth Directions and Phasing map draft	Week of 10.28.13	--	
Comprehensive Plan Advisory Committee Meeting 2	--	Week of 11.11.13	Community input to date, Growth Capacity and Infrastructure element
Mobility element draft, Thoroughfare Plan map draft	Wed 11.27.13	--	
Housing and Neighborhoods element draft	Fri 12.13.13	--	
Economic Development element draft	Week of 01.06.14	--	
City Council Briefing	--	Mon 01.20.14	
Comprehensive Plan Advisory Committee Meeting 3	--	Week of 01.20.14	Mobility, Housing and Neighborhoods, and Economic Development element
Parks and Amenities element draft	Week of 01.27.14	--	
Land Use and Character element draft, Future Land Use and Character Plan map draft	Week of 02.03.14	--	
Comprehensive Plan Advisory Committee Meeting 4	--	Week of 02.17.14	Parks and Amenities, Land Use and Character elements
Implementation element preliminary draft	Week of 03.03.14	--	
Comprehensive Plan Advisory Committee Meeting 5	--	Week of 03.17.14	Land Use and Character, Implementation elements
Revised draft versions of all plan elements and maps for Joint Workshop	Mon 05.05.14	--	
Development regulations evaluation summary memorandum	Fri 05.09.14	--	For City staff review, separate from Comprehensive Plan document
Joint Workshop of City Council, Planning & Zoning Commission, and Advisory Committee	--	Mon 05.19.14	Presentation of Draft Plan highlights, prioritization of near-term action items
"Big Picture" Outreach Workshop 2	--	Week of 05.26.14	
Final Proposed Comprehensive Plan	Fri 06.13.14	--	Public hearing version

Activity	Due	Meeting	Notes
Public Hearing and Workshop – Planning & Zoning Commission	--	Mon 06.30.14	Presentation of plan highlights and assistance with questions and discussion in workshop immediately after hearing
Public Hearing – City Council	--	Mon 07.14.14	Presentation of plan highlights and assistance with questions and discussion
Final Adopted Plan Version	2 weeks after adoption	--	1 full-color paper original, all electronic files on disk
Plan Summary Brochure	1 month after adoption	--	All final revised desktop publishing files for production by the City through its selected print shop

Regular City Meetings

City Council 2nd and 4th Mondays at 7:30 PM (workshops most Mondays, joint hearings with P&Z Commission on 3rd Mondays)

Planning & Zoning Commission 1st and 3rd Mondays at 6:30 PM

ISSUES AND NEEDS WORKSHOP

Pearland Comprehensive Plan Update

As an early step in the long-range planning process, plan consultant Kendig Keast Collaborative will facilitate a “big picture” workshop discussion with members of City Council and the Planning & Zoning Commission.

Workshop PURPOSES

- Brief everyone on the Comprehensive Plan process and timeline.
- Ensure early input and direction to the plan consultants, to help focus their work.
- Highlight Pearland’s special characteristics and circumstances as context for the plan update.

Workshop Considerations

The workshop discussion is intended to be informal and interactive. Likely discussion points will include:

Looking Back

- Ways in which Pearland is the same/different since 1999.
- Major community accomplishments over the last 10 years.
- Things considered or set out to do but did not accomplish ... Why?

Looking Ahead

- Opportunities and challenges you foresee in the following areas:
 - Growth and Infrastructure
 - Mobility
 - Housing and Neighborhoods
 - Parks and Amenities
 - Land Use and Development

Where to Focus

- Strategic issues the City must address in the near term or the years ahead.
- Your personal goals/priorities for the community as elected and appointed officials.
- The most difficult community issues you have had to deal with in your respective positions.

Various resources will serve as background to this discussion, including the City Council 2013 Goals, PEDC’s *Pearland 20/20* Strategic Plan, the City’s current FY2012-13 and proposed FY2013-14 budgets, and the City’s current Comprehensive Plan and interim updates.