

**AGENDA – SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS, TO BE HELD ON MONDAY, MARCH 7, 2011, AT 6:30 P.M., IN THE COUNCIL CHAMBERS, CITY HALL, 3519 LIBERTY DRIVE, PEARLAND, TEXAS.**

**I. CALL TO ORDER**

**II. PURPOSE OF THE MEETING:**

- 1. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. R2011-32** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS, ACCEPTING THE CITY'S COMPREHENSIVE ANNUAL FINANCIAL REPORT AS PREPARED BY THE ACCOUNTING FIRM OF NULL-LAIRSON. *Mr. Bill Eisen, City Manager.*
- 2. CONSIDERATION AND POSSIBLE ACTION** – REGARDING THE APPOINTMENT OF NOEL HULL TO SERVE ON THE PARKS, RECREATION AND BEAUTIFICATION BOARD IN POSITION NO. 5, FOR AN UNEXPIRED TERM EXPIRING NOVEMBER 1, 2011. *Mayor Tom Reid.*
- 3. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. R2011-29** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS, APPROVING CONTINUED PARTICIPATION IN THE CRIMINAL JUSTICE DIVISION - GENERAL VICTIM ASSISTANCE DIRECT SERVICES GRANT PROGRAM. *Mr. Joel Hardy, Grants Coordinator.*

**OTHER BUSINESS:**

**EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE**

- 1. SECTION 551.087 – CONSULTATION WITH CITY ATTORNEY** – REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS. *Mr. Bill Eisen, City Manager.*

**NEW BUSINESS CONTINUED:**

- 4. CONSIDERATION AND POSSIBLE ACTION** – REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS. *City Council.*

**III. ADJOURNMENT**

This site is accessible to disabled individuals. For special assistance, please call [Young Lorfin](mailto:Young_Lorfin@pearlandtx.gov) at [281-652-1840](tel:281-652-1840) prior to the meeting so that appropriate arrangements can be made.

# New Business Item No. 1

1. **CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. R2011-32** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS, ACCEPTING THE CITY'S COMPREHENSIVE ANNUAL FINANCIAL REPORT AS PREPARED BY THE ACCOUNTING FIRM OF NULL-LAIRSON. *Mr. Bill Eisen, City Manager.*

**AGENDA REQUEST  
BUSINESS OF THE CITY COUNCIL  
CITY OF PEARLAND, TEXAS**

<b>AGENDA OF: 03/07/2011</b>	<b>ITEM NO.:</b> Resolution No. R2011-32
<b>DATE SUBMITTED: 02/24/2011</b>	<b>DEPARTMENT OF ORIGIN:</b> Finance
<b>PREPARED BY:</b> Rick Overgaard	<b>PRESENTOR:</b> Bill Eisen
<b>REVIEWED BY:</b> Bill Eisen	<b>REVIEW DATE:</b> 2/28/11
<b>SUBJECT:</b> Fiscal Year 2010 Audit	
<b>EXHIBITS:</b> Resolution R2011-32 Audit Opinion, PowerPoint Presentation CAFR and Single Audit to be Distributed at Meeting	
<b>EXPENDITURE REQUIRED:</b> N/A <b>AMOUNT AVAILABLE:</b> N/A <b>ACCOUNT NO.:</b> N/A	<b>AMOUNT BUDGETED:</b> N/A <b>PROJECT NO.:</b> N/A
<b>ADDITIONAL APPROPRIATION REQUIRED:</b> N/A <b>ACCOUNT NO.:</b> N/A <b>PROJECT NO.:</b> N/A	
<b>To be completed by Department:</b> <input checked="" type="checkbox"/> <b>Finance</b> <input checked="" type="checkbox"/> <b>Legal</b> <input type="checkbox"/> <b>Ordinance</b> <input checked="" type="checkbox"/> <b>Resolution</b>	

**EXECUTIVE SUMMARY**

As required by State Statute, an independent audit of the City's accounts and records has been made by the certified public accounting firm of Null-Lairson, L.L.P. for the year ended September 30, 2010.

The audited financial statements, which include the auditor's opinion, are hereby presented to the Mayor and City Council. Staff and the auditor met with the Audit Committee on February 21, 2011 to review the auditor's opinion, financial statements, comments, and the City's response and action plan.

Christopher Breaux, with Null-Lairson will be present to give the auditor's opinion and to highlight the City's fiscal year 2010 financial position. Attached is a power point that was presented to the audit committee. We do not plan to go through the full presentation, but Mr. Breaux will make general comments and then answer any questions from the Council.

**RECOMMENDED ACTION**

Consideration and approval of the resolution accepting the City's Fiscal Year 2010 Annual Financial Report as prepared by the accounting firm of Null-Lairson, L.L.P.

**RESOLUTION NO. R2011-32**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PEARLAND,  
TEXAS, ACCEPTING THE CITY'S COMPREHENSIVE ANNUAL  
FINANCIAL REPORT FOR FISCAL YEAR 2010 AS PREPARED BY THE  
ACCOUNTING FIRM OF NULL-LAIRSON.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS:**

**Section 1.** That certain comprehensive annual financial report as prepared by Null-Lairson, a copy of which is attached hereto as Exhibit "A" and made a part hereof for all purposes, is hereby authorized and approved.

**Section 2.** That the City Council accepts the City's comprehensive annual financial report.

PASSED, APPROVED and ADOPTED this the \_\_\_\_\_ day of \_\_\_\_\_,  
A.D., 2011.

\_\_\_\_\_  
TOM REID  
MAYOR

ATTEST:

\_\_\_\_\_  
YOUNG LORFING, TRMC  
CITY SECRETARY

APPROVED AS TO FORM:

\_\_\_\_\_  
DARRIN M. COKER  
CITY ATTORNEY



## Independent Auditors' Report

To the Honorable Mayor and Members of  
the City Council  
City of Pearland, Texas

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Pearland, Texas (the City) as of and for the year ended September 30, 2010, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of City's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of September 30, 2010, and the respective changes in financial position, and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 21, 2011, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 5 through 16, and budgetary comparison, required pension system, and other post-employment benefits on pages 65 through 67 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion

or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's financial statements as a whole. The introductory section, combining and individual non-major fund financial statements, and statistical section, are presented for purposes of additional analysis and are not a required part of the financial statements. The combining and individual non-major fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Null-Lairson, P.C,

Houston, Texas

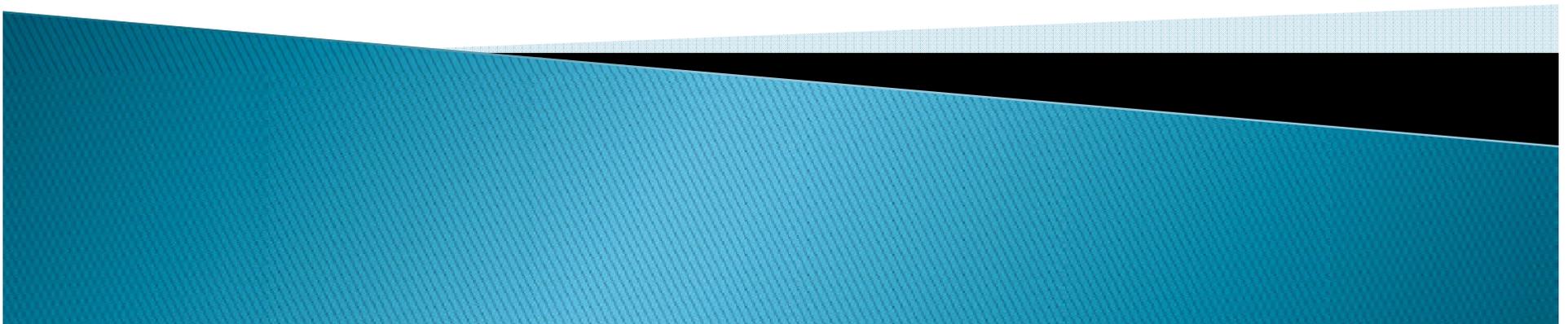
February 21, 2011

# City of Pearland, Texas

## Results of September 30, 2010

### Financial Statement Audit

March 7, 2011



# Audit Team

- ▶ Chris Breaux, Audit Partner
- ▶ Troylynn Robichaux, Audit Manager
- ▶ Geoffrey Veuleman, Audit Senior

# Our Audit Approach

- ▶ Team – Active participation from all levels
- ▶ Approach – Risk Based Methodology
- ▶ Communications – Frequent, Formal and Informal

# Auditors' Opinion on Financial Statements

## Page 1

- ▶ Unqualified or “clean” opinion
- ▶ Highest level of assurance given on financial statements
- ▶ Audit conducted in accordance with Governmental Auditing Standards

# Report on Internal Control & Compliance & Other Matters Page 1 (Single Audit Report)

- No Material Weaknesses
- Significant Deficiency
  - Adjustment made in the improper period

# Single Audit

- ▶ Single Audit Reports Issued–Page 3
  - Report on Compliance with Requirements Applicable to Each Major Program and on Internal control over Compliance in Accordance with OMB Circular A-133 – Unqualified
- ▶ Major Programs
  - Recovery Act – Edward Byrne Memorial Justice Assistance Grant (JAG) Program

# Required Communications

- ▶ Presented audit results to the audit committee on February 21, 2011
- ▶ Items discussed included:
  - Auditors' Responsibility Under Generally Accepted Auditing Standards
  - Judgments and accounting estimates were reasonable
  - There were no significant audit differences
  - No significant difficulties in dealing with management in performing our audit
  - We confirm that we are independent accountants with respect to City of Pearland, Texas

# CAFR CONTENTS

- ▶ Introductory Section–Highlights of the City’s current position and future plans, principal officials, organizational structure, etc.
- ▶ Financial Section
  - Audit Report, MD&A
  - Basic Financial Statements (Gov. Wide, Fund Statements, Component Units Notes to Financial Statements)
  - Required Supplementary Information (Budget and Pension system info)
  - Other Supplementary Information (Combining and individual fund schedules)
- ▶ Statistical Section–Unaudited

## Statement of Net Assets (\$M)

Page 19

<b>Total Primary Government</b>	<b>2009</b>	<b>2010</b>
<b>Cash and investments</b>	<b>\$114</b>	<b>\$98</b>
<b>Receivables/Other</b>	<b>25</b>	<b>28</b>
<b>Net capital assets</b>	<b>889</b>	<b>960</b>
<b>Total Assets</b>	<b>\$1,028</b>	<b>\$1,086</b>
<b>Current liabilities</b>	<b>18</b>	<b>19</b>
<b>Long term debt/notes</b>	<b>390</b>	<b>427</b>
<b>Total Liabilities</b>	<b>\$408</b>	<b>\$446</b>
<b>Net Assets</b>	<b>\$620</b>	<b>\$640</b>

# Net Assets (\$M)

Page 19

<b>Total Primary Government</b>	<b>2009</b>	<b>2010</b>
<b>Invested in capital assets, net of related debt</b>	<b>\$575.2</b>	<b>\$578.6</b>
<b>Restricted for:</b>		
<b>Capital projects</b>	<b>11.7</b>	<b>17.0</b>
<b>Debt service</b>	<b>6.5</b>	<b>14.4</b>
<b>Community development projects</b>	<b>4.4</b>	<b>4.3</b>
<b>Unrestricted</b>	<b>22.6</b>	<b>25.6</b>
<b>Net Assets</b>	<b>\$620.4</b>	<b>\$639.9</b>

# Changes in Fund Balance(\$M)

Page 24

Fund Type	Beginning Fund Balance	Change in Fund Balance	Ending Fund Balance
General Fund	\$12.2	\$.6	\$12.8
Debt Service	7.2	-.5	6.7
Capital Projects	62.5	-31.6	30.9
Other Governmental	4.4	-.1	4.3
Total	\$86.3	-\$31.6	\$54.7

## General Fund (\$M)

Page 24

	2010
Total revenues	\$43.9
Total operating expenditures	48.0
Excess of revenues/expenditures	(\$4.1)
Other sources/uses	4.7
Net change in fund balance	.6
Ending fund balance	\$12.9

# General Fund Balance (\$M)

Page 22

	2009	2010
Reserved	\$ .8	\$ .3
Unreserved	11.4	12.6
Total	\$12.2	\$12.9

# Utility System Fund (\$M)

Page 27

	2010
Total revenues	\$24.9
Total expenditures	21.5
Operating income	3.4
Non-operating exp/transfers in-out	-6.0
Capital Contributions	8.6
Change in net assets	6.2
Total net assets – ending	\$173.5

# Utility Net Assets (\$M)

Page 26

	2010
Invested in capital assets net related debt	\$144.2
Restricted	17.6
Unrestricted	11.7
Total Net Assets	\$173.5

# Capital Projects Fund (\$M)

Page 24

	2010
Total revenues	\$2.4
Total expenditures	61.3
Excess of revenues/expenditures	-\$58.9
Other sources/uses	27.4
Net change in fund balance	-31.5
Ending fund balance	\$30.9

# Debt Service Fund (\$M)

Page 24

	2010
Total revenues	\$22.2
Total expenditures	23.1
Excess of revenues/expenditures	-.9
Other sources/uses	.4
Net change in fund balance	-.5
Ending fund balance	\$6.7

# Component Units

## Changes in Fund Balance(\$M)

Page 95

Component Unit	Beginning Fund Balance	Change in Fund Balance	Ending Fund Balance
PEDC	\$0.9	\$5.4	\$6.3
TIRZ #2	8.0	-1.0	7.0
DAP	4.7	2.8	7.5
<b>Total</b>	<b>\$13.6</b>	<b>\$7.2</b>	<b>\$20.8</b>

# Component Units

## Changes in Net Assets(\$M)

Page 95

Component Unit	Change in Net Assets
PEDC	\$1.6
TIRZ #2	-1.1
DAP	4.3
<b>Total</b>	<b>\$4.8</b>

# General Fund Budget(\$M)

## Fiscal Year 2010

Page 65

	Final Budget	Actual	Variance
Total revenues	\$43.5	\$43.9	\$.4
Total operating expenditures	50.5	48.1	2.4
Excess of revenues/expenditures	-7.0	-4.2	2.8
Other sources/uses	5.2	4.8	-.4
Net change in fund balance	-1.7	.6	2.4
Ending fund balance	\$10.5	\$12.9	\$2.4

# Long Term Debt (\$M)

Page 46

<b>Governmental</b>	<b>9/30/10</b>
General Obligation Bonds	\$193.8
Certificate of Obligations	92.4
Debt premium/(discount)	3.6
Other	8.8
<b>Total</b>	<b>\$298.6</b>

# Long Term Debt (\$M)

Page 50

Business-type	9/30/10
Water & Wastewater Revenue Bonds	\$116.4
Certificate of Obligations	10.5
Debt issuance/(premium)	.8
Other	1.1
Total	\$128.8

# Other Financial Highlights

- ▶ Capital Lease–Note 13 (Page 61)
  - UHCL 20 year lease agreement
- ▶ Operating Lease–Note 14 (Page 61)
  - Pearland Economic Development 5 year lease agreement
- ▶ Subsequent Events–Note 15 (Page 62)
  - Development Authority of Pearland Developer Reimbursement
  - Lease Purchases Financing
  - General Obligation and Refunding Bonds

# Open Discussions/Questions



# New Business Item No. 2

2. **CONSIDERATION AND POSSIBLE ACTION – REGARDING THE APPOINTMENT OF NOEL HULL TO SERVE ON THE PARKS, RECREATION AND BEAUTIFICATION BOARD IN POSITION NO. 5, FOR A 3-YEAR UNEXPIRED TERM EXPIRING NOVEMBER 1, 2011.**

**AGENDA REQUEST  
BUSINESS OF THE CITY COUNCIL  
CITY OF PEARLAND, TEXAS**

<b>AGENDA OF: 03/07/2011</b>	<b>ITEM NO.:</b> New Business Item No. 2
<b>DATE SUBMITTED: 03/01/2011</b>	<b>DEPARTMENT OF ORIGIN:</b> City Secretary
<b>PREPARED BY: Maria E. Rodriguez</b>	<b>PRESENTOR:</b> Mayor Tom Reid
<b>REVIEWED BY: Bill Eisen</b>	<b>REVIEW DATE:</b> March 1, 2011
<b>SUBJECT:</b> Appointment to the Parks, Recreation, and Beautification Board.	
<b>EXHIBITS:</b> Application and Resume.	
<b>EXPENDITURE REQUIRED:</b> N/A <b>AMOUNT AVAILABLE:</b> N/A <b>ACCOUNT NO.:</b> N/A	<b>AMOUNT BUDGETED:</b> N/A <b>PROJECT NO.:</b> N/A
<b>ADDITIONAL APPROPRIATION REQUIRED:</b> N/A <b>ACCOUNT NO.:</b> N/A <b>PROJECT NO.:</b> N/A	
<b>To be completed by Department:</b> <input type="checkbox"/> Finance <input type="checkbox"/> Legal <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution	

**EXECUTIVE SUMMARY**

This action is to appoint Noel Hull to serve on the Parks, Recreation, and Beautification Board in Position No. 5, for an unexpired 3-year term expiring November 1, 2011. This position became vacant as a result of the resignation of Boardmember Forest Smith.

**RECOMMENDED ACTION**

Council's approval of the appointment.

BOARDS & COMMISSIONS  
INFORMATION STATEMENT & APPLICATION  
CITY OF PEARLAND, TEXAS

Please complete the form, attach a copy of your Resume and specify on which Board/Commission you wish to serve (See list on back of page.)

① PARKS    ② P+2    ③ PEDC  
④ HEALTH FACILITIES

THIS INFORMATION WILL BECOME PUBLIC RECORD

NAME: Hull Noel W.  
(LAST) (FIRST) (M.I.)

HOME ADDRESS: 2003 Plantain Lily Court HOME TELEPHONE: 281-235-0109  
Pearland, Tx. 77581

SUBDIVISION NAME: Lakes of Highland Glen

PROFESSION: Security Manager/Environment of Control BUSINESS TELEPHONE: 713-359-1030  
Prevention Infection

BUSINESS NAME & ADDRESS: Rayshore Medical Center  
4000 Spencer Hwy E-MAIL ADDRESS: Noel.Hull@hcahealthcare.com  
Pasadena, Tx 77504 noelgoat\_w\_hull@yahoo.com

PERSONAL REFERENCES: Susan Couray (281) 997-0508  
(NAME) (TELEPHONE)

3402 Monarch Meadow Ln. Pearland, Tx 77581  
(ADDRESS) (STATE, ZIP)

Robere Kyle Moses 281-705-4457  
(NAME) (TELEPHONE)

4120 Caneshaw Drive Pearland, Tx 77584  
(ADDRESS) (STATE, ZIP)

RESIDENT OF PEARLAND FOR 6 yrs 8 mo. YEARS (March 2004)  
DO YOU OWN REAL PROPERTY WITHIN THE CITY OF PEARLAND?  YES  NO  
ARE YOU A QUALIFIED VOTER OF THE STATE OF TEXAS?  YES  NO

SCANNED

DEC 10 2010

CITY SECRETARY  
OFFICE

RECEIVED  
DEC 07 2010  
CITY OF PEARLAND  
CITY SECRETARY'S OFFICE

Have you ever been convicted of a crime, other than minor traffic violations?

No  Yes If answer is Yes, please explain \_\_\_\_\_

What experience do you have that may qualify you for service on a particular Board or Commission (i.e., licenses, degrees and certificates)? There are a number of boards which require special qualifications such as plumbers and electricians.

1980-1985 Parks & Rec. Board Big Spring Tx / American Business Club President / American Heart Assn.

Please list any civic or community endeavors in which you have been involved:

Past President American Business Club / Parks & Rec. Board 1980-1985 Big Spring Tx.

Are you related to any City employee or current Councilmember?

No  Yes If answer is Yes, please give name \_\_\_\_\_

**TO COMPLETE THIS APPLICATION FOR CONSIDERATION PLEASE ATTACH YOUR RESUME.**

I hereby affirm the information provided herein is true and correct to the best of my knowledge.

  
(Signature)

Noel W. Hull 11/23/2010  
(Print Name) (Date)

**BOARDS AND COMMISSIONS OF THE CITY OF PEARLAND:**

- Animal Shelter Advisory Committee – 3 year term
- Building Code Board of Adjustments and Appeals – 5 year term and 2 year term for alternates
- Charter Review Commission – 6 month term – appointed in odd numbered years
- Channel Review Board – 3 year term and 2 year for alternates
- Civil Service Commission – 3 year term
- Development Authority of Pearland (DAP) 2 year term
- Electrical Board – 2 year term
- Gas and Plumbing Code Board of Adjustments and Appeals – 5 year term
- Library Board – 3 year term
- 1 Pearland Parks, Recreation and Beautification Board – 3 year term
- 3 Pearland Economic Development Corporation – 2 year term
- 4 Pearland Health Facilities Development Corporation – 2 year term
- 2 Planning and Zoning Commission – 3 year term **(All applicants for the Planning and Zoning Commission must be residents of Pearland and own real property within the City.)**
- Tax Increment Reinvestment Zone (TIRZ) No. 2 – 2 year term
- Zoning Board of Adjustments – 2 year term

Thank you for taking the time to complete this application. It will be helpful to the Pearland City Council and Staff in making appointments and recommendations.

Please return this form to the address below to be considered to serve on a Board or Commission at this time.

**CITY SECRETARY'S OFFICE  
CITY OF PEARLAND  
3519 LIBERTY DRIVE  
PEARLAND, TX 77581  
281-652-1653  
FAX: 281-652-1719**

**CITY OF PEARLAND, TEXAS  
PLANNING AND ZONING COMMISSION  
QUALIFICATION QUESTIONNAIRE**

Please answer all of the following questions.

1. Name: Noel Wayne Hull
2. Do you reside within the corporate limits of the City of Pearland, Texas? Yes
3. What is your residence address? 2003 Plantain Lily Court  
Pearland, Tx 77581
4. Are you 18 years of age or older? Yes
5. Are you a United States citizen? Yes
6. Have you been determined mentally incompetent by a final judgment of a court? No
7. Have you been finally convicted of a felony? No
8. Are you registered to vote in the State of Texas? Yes
9. Do you own real property (defined as land and whatever is erected on, affixed to, or growing upon that land) in the City of Pearland, Texas? Yes
10. What is the physical address of said real property? 2003 Plantain Lily Court  
Pearland, Tx 77581
11. Are you employed by the City of Pearland, Texas? NO

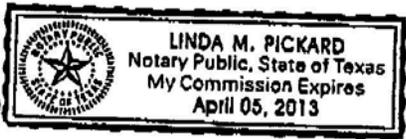
By my signature I certify that all my responses above are true and correct to the best of my knowledge. I further agree that should I become aware of any change to the above information while I am in office, I shall notify the City of Pearland immediately in writing of that change.

Signature: [Handwritten Signature] Date: 11/23/2010  
Printed Name: Noel W Hull

Signed and affirmed before me by Noel W. Hull on this 23<sup>rd</sup> day of November, 2010.

(SEAL)

[Handwritten Signature]  
Name:  
Notary Public, State of Texas



Noel Wayne Hull  
2003 Plantain Lily Court  
Pearland, TX 77581  
Home Phone: 281-235-2748  
Work Phone: 713-359-1030  
Cell Phone: 281-235-0109  
Home Email: [noelgoat\\_w\\_hull@yahoo.com](mailto:noelgoat_w_hull@yahoo.com)  
Work Email: [noel.hull@hcahealthcare.com](mailto:noel.hull@hcahealthcare.com)

**WORK EXPERIENCE:**

10/2007 to Present      Bayshore Medical Center      Security Manager  
4000 Spencer Highway  
Pasadena, TX 77504

Position description – I direct personnel involved in establishing, promoting, and maintaining security and property protection programs by performing the following duties personally or through subordinate security officers. I supervise 10-15 employees. I carry out supervisory responsibilities in accordance with the organization's policies and applicable laws. My responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems; supervising hospital security and visitation system. I ensure staff are educated on established guidelines for reporting a significant medical error or unanticipated negative outcome in the patient's care. I attend inservice presentations including but not limited to infection control, patient safety, job safety, and quality improvement. I communicate pertinent information to people at various levels of the organization. I maintain confidentiality of information per hospital and department policies and administers policies appropriately. I conduct non-routine inspections of the physical environment and surrounding property to identify areas for security improvement. I report and investigate all security incidents involving patients, visitors, personnel, or property, in a timely manner. I respond to applicable hospital emergency codes and alarms. I manage conflict and/or seek appropriate assistance from directors or Human Resources to resolve conflict. I attend staff meetings and keep current on department communication and information including, but not limited to, patient safety and quality improvement.

Contact Supervisor: Rusty McInnis  
713-248-7427

02/2002 to 10/2007      Wackenhut Corporation      Security Officer  
1111 N. Loop W., Suite 100  
Houston, TX 77008

Position description – I ensured security and protected client property in a high-rise condominium building. In staffing the security office, I monitored security surveillance and alarm systems. I signed in and out keys and audiovisual equipment to authorized personnel. I

admitted staff and visitors to the building premises. I checked in and out deliveries. I generated time sheets via computer for security and building staff. I answered the security office telephone. I had public contact continuously.

Contact Supervisor: Steve Ayala  
832-660-5551

06/1999 to 11/2001 Howard County Sheriff's Office Sergeant  
300 S. Main Street  
Big Spring, TX 79720

Position description – I worked in the Jail Division. I enforced local, state and federal laws. I supervised jailers on assigned shifts. I interacted with office staff, county departments, and other law enforcement agencies. I booked in arrestees, took photos and fingerprints. I reviewed commitment orders to assure appropriate booking. I recorded court-related information, such as final dispositions, sentencing and release dates. I have served subpoenas and judgment paperwork on inmates. I escorted inmates to and from court. I was responsible for filling out assorted court paperwork, such as bail bonds documents. I have compiled pen packets on inmates. I have provided testimony in court.

Contact Supervisor: Bobby Roever  
432-264-2244  
[broever@howard-county.lib.tx.us](mailto:broever@howard-county.lib.tx.us)

01/1999 to 06/1999 Howard County Juvenile Probation Office Detention Officer  
315 S. Main Street  
Big Spring, TX 79720

Position description – I processed admissions, which included supervising and searching detained youth. I prepared detained youth for court appearances. I transported and escorted detained youth to medical, criminal justice, social services, and judicial facilities as needed. I supervised detained youth in all activities and maintained control of detained youth by giving directions and counseling as needed to properly control them in accordance with department and facility policy and procedures.

Contact Supervisor: Dennis Wells  
432-264-2240  
[dwells@howard-county.lib.tx.us](mailto:dwells@howard-county.lib.tx.us)

#### LICENSES/CERTIFICATIONS/REGISTRATIONS:

International Association for Health Care Security and Safety  
Texas Qualified Manager, Department of Public Safety  
Texas Non-Commissioned Security Officer, Department of Public Safety  
Texas Commissioned Security Officer, Department of Public Safety

TCLEOSE Jailer Certification  
NCIC/TCIC Certification

EDUCATION:

Howard College  
Big Spring, Texas  
Major: Business  
Credits: 22 Hrs.  
Degree: None

Big Spring High School  
Big Spring, Texas  
Graduated 1976

PERSONAL/PROFESSIONAL REFERENCES:

Terry McCauley  
2022 Point Clear Court  
Missouri City, TX 77459  
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# New Business Item No. 3

3. **CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. R2011-29** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS, APPROVING CONTINUED PARTICIPATION IN THE CRIMINAL JUSTICE DIVISION - GENERAL VICTIM ASSISTANCE DIRECT SERVICES GRANT PROGRAM. *Mr. Joel Hardy, Grants Coordinator.*

**AGENDA REQUEST  
BUSINESS OF THE CITY COUNCIL  
CITY OF PEARLAND, TEXAS**

<b>AGENDA OF: 03/7/2011</b>	<b>ITEM NO.:</b> Resolution No. R2011-29
<b>DATE SUBMITTED: 2/28/11</b>	<b>DEPARTMENT OF ORIGIN:</b> Finance
<b>PREPARED BY:</b> Joel Hardy	<b>PRESENTOR:</b> Joel Hardy
<b>REVIEWED BY:</b> Bill Eisen	<b>REVIEW DATE:</b> 2/16/11
<b>SUBJECT: Office of the Governor – Criminal Justice Division’s General Victim Assistance Direct Services Program Grant – FY11-12 Continuation</b>	
<b>EXHIBITS: Resolution No: R2011-29 Original Grant Application</b>	
<b>EXPENDITURE REQUIRED: N/A</b> <b>AMOUNT AVAILABLE: N/A</b> <b>ACCOUNT NO.: N/A</b>	<b>AMOUNT BUDGETED: N/A</b> <b>PROJECT NO.:</b>
<b>ADDITIONAL APPROPRIATION REQUIRED:</b> <b>ACCOUNT NO.:</b> <b>PROJECT NO.:</b>	
<b>To be completed by Department:</b> <input checked="" type="checkbox"/> <b>Finance</b> <input checked="" type="checkbox"/> <b>Legal</b> <input type="checkbox"/> <b>Ordinance</b> <input checked="" type="checkbox"/> <b>Resolution</b>	

**EXECUTIVE SUMMARY**

The purpose of the Criminal Justice Division’s (CJD) General Victim Assistance Direct Services Program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. The City of Pearland has operated a Crime Victims Assistance program, having a liaison at the Pearland Police Department for approximately eleven years.

The goal of the Victim’s Assistance Program is to assist victims of crime, protect and advocate the rights of victims, provide information, and prevent further victimization. The liaison informs victims about police procedures, community resources and available programs that will assist victims during the aftermath of a crime. The liaison also responds to after-hours emergencies.

The City has operated this grant program via funding from the Office of the Governor for 2010-2011. The project period for the continuation of grant is September 1, 2011 – August 31, 2012. The request for \$54,000 will support personnel cost for the Crime Victim Liaison position. The required 20% match will be provided through volunteer

contributions of a civic volunteer and an intern, to be established upon project approval from the CJD. The maximum amount available for the continuation of this project is \$54,000, excluding matching funds. The amount requested is based on the allowable 80 percent of the prior year's award that continuation programs are eligible to request.

A resolution of the governing body is to be submitted authorizing the submission of the application. The original grant application submitted in 2010 is attached and serves as the basis for continuation of the program. While the final application may result in minor language changes due to ongoing feedback and technical assistance provided by the Houston-Galveston Area Council (H-GAC), the commitments and obligations expressed in year one constitute the specifics of our program design and will not change. A revised budget is also attached, which demonstrates the allowable request amount based on the 20 percent attrition in available funding for year two as a three-year program grantee. In year three, the allowable request will be restricted to 60 percent of the amount awarded in year one.

### **RECOMMENDED ACTION**

Consideration and approval of a Resolution authorizing submission of the grant application to the Office of the Governor – Criminal Justice Division in the amount of \$54,000, for grant funding in support of the City's Crime Victim Liaison in the Pearland Police Department.

**RESOLUTION NO.R2011-29**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS, APPROVING CONTINUED PARTICIPATION IN THE CRIMINAL JUSTICE DIVISION - GENERAL VICTIM ASSISTANCE DIRECT SERVICES GRANT PROGRAM.**

**WHEREAS**, the City Council finds it in the best interest of the citizens of the City of Pearland that the Pearland Police Department Victim Assistance Program continue to be operated for portions of Fiscal Years 2011 – 2012 from September 1, 2011 to August 31, 2012; and

**WHEREAS**, City Council agrees to administer the in-kind contributions of local volunteer service from civic volunteers and interns based on prevailing wage rate calculations for the said project as required by the Office of the Governor – Criminal Justice Division; and

**WHEREAS**, the City Council designates the City Manager as the grantee's authorized official and is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency; and

**WHEREAS**, the City Council agrees that in the event of loss or misuse of the Criminal Justice Division funds, the City Council assures that the funds will be returned to the Criminal Justice Division in full.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS;**

**Section 1.** That the City Council approves submission of the grant application for the Pearland Police Department Victim Assistance Program to the Office of the Governor, Criminal Justice Division. Grant Number: 23623-02

**RESOLUTION NO. R2011-29**

PASSED, APPROVED and ADOPTED this, the \_\_\_\_\_ day  
of \_\_\_\_\_, AD., 2011.

\_\_\_\_\_  
TOM REID  
MAYOR

ATTEST:

\_\_\_\_\_  
YOUNG LORFING, TRMC  
CITY SECRETARY

APPROVED AS TO FORM:

\_\_\_\_\_  
DARRIN M. COKER  
CITY ATTORNEY

**Agency Name:** City of Pearland  
**Grant/App:** 2362301  
**Fund Source:** General Victim Assistance – Direct Services Program  
**Project Title:** City of Pearland Crime Victim Assistance Project

**Profile Information**

**Applicant Agency Name:** City of Pearland  
**Project Title:** City of Pearland Crime Victim Assistance Project  
**Division or Unit to Administer the Project:** City of Pearland Police Department  
**Address Line 1:** 3519 Liberty Drive  
**Address Line 2:**  
**City/State/Zip:** Pearland Texas 77581  
**Payment Address Line 1:** 3519 Liberty Drive  
**Payment Address Line 2:**  
**Payment City/State/Zip:** Pearland Texas 77581-5416

**Regional Council of Governments (COG) within the Project's Impact Area:** Houston-Galveston Area Council  
**Headquarter County:** Brazoria  
**Counties within Project's Impact Area:** Brazoria, Fort Bend, Harris

**Grant Officials:**

**Authorized Official**

**User Name:** Bill Eisen  
**Email:** beisen@ci.pearland.tx.us  
**Address 1:** 3519 Liberty Drive  
**Address 1:**  
**City:** Pearland, Texas 77581  
**Phone:** 281-652-1663 Other Phone: 281-652-1662  
**Fax:** 281-412-8120  
**Agency:**  
**Title:** Mr.  
**Salutation:** Mr.

**Project Director**

**User Name:** Joel Hardy  
**Email:** jhardy@ci.pearland.tx.us  
**Address 1:** City of Pearland - Finance Department  
**Address 1:** 3519 Liberty Drive  
**City:** Pearland, Texas 77581  
**Phone:** 281-652-1795 Other Phone:  
**Fax:**  
**Agency:**  
**Title:** Mr.

**Salutation:** Mr.

**Financial Official**

**User Name:** Claire Bogard

**Email:** cbogard@ci.pearland.tx.us

**Address 1:** 3519 Liberty Drive

**Address 1:**

**City:** Pearland, Texas 77581

**Phone:** 281-652-1671 Other Phone: 281-652-1755

**Fax:** 281-652-1707

**Agency:**

**Title:** Ms.

**Salutation:** Ms.

**Grant Writer**

**User Name:** Joel Hardy

**Email:** jhardy@ci.pearland.tx.us

**Address 1:** City of Pearland - Finance Department

**Address 1:** 3519 Liberty Drive

**City:** Pearland, Texas 77581

**Phone:** 281-652-1795 Other Phone:

**Fax:**

**Agency:**

**Title:** Mr.

**Salutation:** Mr.

**Narrative Information**

**Problem Statement:**

Please provide a detailed account in the Problem Statement section of the existing issues your project will target.

Enter your problem statement:

According to the 2009-2010 revised Brazoria County Community Plan, new revelations about the current economy and its impact on victim assistance services show that local communities may face challenges delivering best-practices resources to those that have had crimes perpetrated against them and need assistance. The Plan highlights the fact that “the down-turn in the nation’s economy is beginning to be felt locally. Identify thefts, forgeries, property crimes, assaults and DWIs continue to increase. Child abuse, domestic violence, assaults and drug/alcohol related crimes increase when families are in crisis. When crimes increase demand for victim services increase as well. As the demand for low-cost legal aid increases long waiting periods for services are not uncommon. Over twenty-six percent of the County population is Hispanic/Latino, yet there are insufficient bilingual services available. Reduced funding for mental health services has contributed to an increase in the number of persons who are processed by the criminal justice system.” □ Growing economic challenges face our communities and result in an increasing number of crimes against persons, intensifying the need for ongoing, effective victim assistance resources in the City of Pearland. In addition, the growing population of the City of Pearland poses a substantive threat to its current capacity to effectively respond to the needs of crime

victims. Pearland's population explosion is characteristic of a 100% statistical increase in the number of residents that call our city "home." Combining these with the City's need to immediately incorporate budget reduction considerations into its various departmental operating costs creates the "perfect storm" for losing critical resources. Securing grant funding for the City of Pearland Police Department's Victim Assistance Program is a critical prerequisite for continuity of services in this area, as looming fiscal changes and budget reconfigurations will certainly impact the services some governmental organizations often consider to be nonessential. Resource limitations have impacted the ability of the Victim Assistance Program to expand on its capacity for delivering strong output and outcome performance in a number of defined areas of measurement. The goal of this project will be to: 1. stabilize professional and volunteer staff resources available to crime victims in the City of Pearland with available grant funding; and 2. establish rigorous intake, data collection, follow-up and performance target measurement procedures into the victim assistance service-delivery practices of the City of Pearland Police Department's Victim Assistance Program.

### **Supporting Data:**

Provide as much supporting data, to include baseline statistics and the sources of your data, which are pertinent to where the grant project is located and/or targeted. Do not use statewide data for a local problem or national data for a statewide problem.

Enter your supporting data:

Pearland, Texas has not escaped from the correlations that research and science are producing about the connection between population growth, economic conditions and crime. In 2002, 44,540 Texans called the City of Pearland home. As of 2008, Pearland is estimated to have a population of 90,700. In 2007, Forbes Magazine ranked Pearland as the 34th fastest growing suburb in the nation. It is, therefore, the fastest growing suburb in the Greater Houston area, and the 10th fastest growing in the state of Texas. By 2011, Pearland is expected to have 98,300 residents and 102,400 by 2012. Alongside the exponential growth in population, a significant increase in retail, residential construction and light-industrial development has occurred since 2002. The largest employers are a reflection of Pearland's suburban economy, with some businesses related to the oil industry and biomedical industry. The largest employer is the Pearland Independent School District, employing 1,800 people. The second largest employer is Wal-Mart, which operates several stores in town and employs 800 people. The H-E-B Plus is the third largest employer in town employing more than 500 people. The City of Pearland is the fourth largest employer in town at 514 employees. Rounding out the top 10 are Randall's (Grocery), 250; Kemlon (Oil field services), 275; TurboCare (Turbo machinery manufacturing and repair), 175; Target Stores (Retail) 150, Tele-Flow (Heating/ventilation/air conditioning) 140, Lowe's (Building materials), 132. Though formerly an agriculture-based town, Pearland is now predominantly white-collar (71%). "Professional and Related Occupations", "Sales and Services", and "Management, Business, and Financial Operations" are the three primary fields of employment (23%, 30%, and 18 respectively). Many residents in Pearland work in the Texas Medical Center, as Pearland has the highest percentage of TMC workers. While Pearland, Texas is just now feeling the effects of fiscal decline that most of the country felt in 2008, substantial reverberations of the national economic downturn are beginning to echo throughout the City. The plans for a shut-down of Weatherford International's Pearland facility will result in a layoff of 170 workers - two-thirds of its local workforce. The recent cancellation of the NASA Constellation Program will ultimately impact the substantive portion of Pearland residents

employed at the Space Center. In a February 24, 2010 newspaper article which appeared in The Journal of Pearland, Texas State Senator Mike Jackson expressed concerns that NASA cuts may damage the Pearland economy. In a comprehensive survey of possible links between crime and the economy, the Police Executive Research Forum found that 44 percent of agencies reported spikes in crime linked to the economy. Of those, 39 percent reported increases in robberies, 32 percent in burglaries and 40 percent in thefts. The report also found that 63 percent of the 233 agencies were bracing for funding cuts during the upcoming year. According to the new review by this law enforcement research group, nearly half of the 233 police agencies surveyed since the collapse of the nation's financial markets link increases in criminal offenses to the faltering economy. The survey, conducted over a five-week period, asked for information on all of 2008 but emphasized the past six months to account for the economic crash. USA Today, in an article on January 27, 2010, reported that "the combination of declining resources and increases in some offenses represents the first wave of bad news for communities and police officials." □ According to Chuck Wexler of the Police Executive Research Forum, "When departments saw increases in violent crime (in 2005 and 2006), they were able to flood the problem areas using overtime for additional patrols. Now that overtime is drying up, 62% of police departments said they were cutting overtime spending." In 2002 there were a total of 215 actual burglary offenses in Pearland, Texas, with 349 occurring in 2008. The number of actual assaults totaled 600 in 2002 and in 2008 there were 867. In total, according to Pearland Police Department, there were 1952 actual offenses in 2002 and 2718 in 2008, for an overall increase of 39 percent. In 2002, Pearland crime represented 28 percent of Brazoria County crime and in 2008 it made up 36 percent. The percentage of Brazoria County population comprised of those that live in the City of Pearland went from 18 percent to 30 percent from 2000 to 2008. Because of this tremendous growth in population and crime in the City of Pearland, a growth in demand has emerged to augment the law enforcement response to crimes with resources that provide additional types of assistance for victims of crimes. Few events in a person's life are more traumatic than being the victim of a crime. The immediate hardships victims often face - injury, loss of money and property, and fear for one's safety - are often followed by feelings of despair and hopelessness. The painful experience of having a perpetrator of a crime take away one's right and ability to be safe tends to follow a pattern. This pattern involves stages of shock, recoil, reconstruction, and finally recovery. Fear, anger, confusion, frustration, sadness, panic and guilt are some, or all, of the feelings that a victim can experience as a reaction to what criminals "rip away" from them. According to the Office of the Governor's 2007 - 2008 Biennial Report to the 81st Texas Legislature, "Victims who receive coordinated guidance and support while being treated with dignity, compassion and respect will cope more effectively, experience greater capacity for healing, and be more willing in the future to report crimes." □ Furthermore, the National Crime Prevention Council believes that "victim assistance services reduce recurrence of all types of crime. Victim assistance can help prevent the same individual from being a victim again, help friends and family members from falling victim to the same type of crime, mitigate the financial and emotional impact of crime, and help rally the community to action against crime." In the City of Pearland, Texas, the Victim Assistance Program provides a variety of support services for sufferers of crimes and the health, safety, financial and social impact of their experiences as victims. Pearland Police Department's past eight years of offering its Victim Assistance Program have been filled with tremendous success. Over 12,000 victims of crimes in the City of Pearland have been supported with efforts to reduce the stress, vulnerability, repetitive victimization and other consequences of crime they experience when they have become the targets of perpetrators.

The program has supported victims in a variety of ways. A total of 70 to 100 victims are accompanied to court and hospitals, and about 900 victims are provided with information and referrals to assist them through the process of recovery, each year. A total of 4,238 victims were provided with assistance from 2002 to 2004. With the exception of 2005, when the Victim Assistance Program assisted 1,821 victims, the program has provided assistance to an average of 1,560 victims since 2006. In all, 13 percent of Pearland's population have been assisted with services from the Victim Assistance Program and a strong disaggregated makeup of the totals have been women, children, men, minorities and the elderly. In 2002 and 2003, 21 percent of all victims served were minorities. While only one percent has required translation services, 15 percent require victim advocacy and crime victims' compensation support.

**Community Plan:**

For projects that have a local or regional impact target area, provide information regarding the community plan need(s) that your project will address.

Enter your community planning needs:

The Criminal Justice Division of the Governor's Office (CJD) requires that each county in Texas have a Criminal Justice Community Plan. The City of Pearland is the highest populous municipality in Brazoria County, Texas and is situated at the northernmost region of its jurisdictional authority. Brazoria County's Community Plan, like others from around the State, is used to identify gaps in services regarding criminal justice issues and was originated in December of 2005. The plan is a working, living document that evolves as the needs and priorities of the communities in Brazoria County evolve. New criminal justice goals are identified; the Planning Group changes as a result of individual and agency circumstances change, and requirements concerning the makeup of the Plan are subject to change from year to year. Areas represented include the incorporated communities of Alvin, Angleton, Brazoria, Clute, Danbury, Sandy Point, Freeport, Sweeny, Village of Iowa Colony, Village of Jones Creek, Lake Jackson, Liverpool, Manvel, Oyster Creek, Pearland, West Columbia, Village of Surfside, Village of Bonney, Hillcrest Village, Brookside Village, Town of Bailey's Prairie, Town of Holiday Lakes, and the Town of Quintana. Unincorporated communities include Amsterdam, Anchor, Churchill, Damon, Danciger, Demi-John Island, East Columbia, McBeth, Old Ocean, Rosharon, and Wild Peach. Finally, school districts represented are Angleton ISD, Alvin ISD, Brazosport ISD, Columbia-Brazoria ISD, Damon ISD, Danbury ISD, Pearland ISD, and Sweeny ISD. The Brazoria County Community Plan identifies several relevant priorities that point to the need for a substantive array of victim assistance resources to be in place throughout the County. According to the Plan, a series of general issues are facing the County and its municipalities, particularly the more populous north region of the jurisdiction. The Plan illuminates the fact that "[r]apid growth in the northern part of the county has contributed to inner-cities challenges. Assaults, homicides and intoxicated manslaughter cases have increased. Abuse of illegal substances and prescription painkillers contributes to an increase in the number of auto related injuries and deaths. The down-turn in the nation's economy is beginning to be felt locally. Identify thefts, forgeries, property crimes, assaults and DWIs continue to increase. Child abuse, domestic violence, assaults and drug/alcohol related crimes increase when families are in crisis. When crimes increase, demand for victim services increase as well. Youth & Family Counseling Services has experienced an increase in demand for services to address families in crisis. As the demand for low-cost legal aid increases, long waiting periods for services are not uncommon. Over twenty-six percent of the county's population is Hispanic/Latino, yet there are insufficient

bilingual services available. Reduced funding for mental health services has contributed to an increase in the number of persons who are processed by the criminal justice system.”Based on the proposed project scope being presented to the Office of the Governor - Criminal Justice Division by the City of Pearland Police Department for its Victim Assistance Program, Brazoria County Community Plan clearly identifies the importance of maintaining and improving services that impact the effort to provide a variety of support services for sufferers of crimes and the health, safety, financial and social impact of their experiences as victims. In the 2009-2010 Brazoria County Community Plan, several important Identified Needs are addressed as follows: Page 24 - Greater need during tough economic times for assistance to victims of domestic violence and sexual assault; Page 25 - Insufficient services for crime victims and lack of full-time victim programs at many of the law enforcement agencies; Page 27 - Insufficient case management services for child victims and their families; Page 27 - There is a continued need for both medical and follow-up services for child victims of abuse and neglect, specifically sexual assault child victims; and Page 30 - Insufficient resources for individuals in crisis.

**Goal Statement:**

Provide a brief description of the overall goals and objectives for this project.

Enter a description for the overall goals and objectives:

The City of Pearland Police Department is requesting \$54,000 for its \$67,500 Victim Assistance Program project for year two. This will provide funding for the salary and benefits of one Crime Victim Liaison. The City of Pearland Police Department will administer the volunteer contributions of time needed to meet the in-kind matching requirements of the Criminal Justice Division for this program by establishing two to four Victim Assistance Program volunteers. The prevailing wage rate calculation for volunteers is currently \$20.25 per hour and these volunteers will contribute 668 hours of service. It is the goal of the Pearland Police Department’s Victim Assistance Program to provide a comprehensive continuum of services to victims of all violent crimes against persons, from immediate crisis intervention to all related follow-up services, including those that provide: criminal justice support; advocacy for victims; emergency financial assistance through local and state agencies; and appropriate referrals to community-based social services. Assisting crime victims in achieving restoration to physical, mental and emotional health should be the focus of any strategy to provide victim assistance to those that experience criminal perpetrations. Based on the fact that local economic implications for communities and governmental services within the City of Pearland demonstrate the immediate need to expand and enhance the current list of offerings and outcome measurement indicators associated with victim assistance services, it will be critical to increase the resources available to victims of crimes in the City of Pearland in the areas of:

1. maintaining the current number of personnel available to provide specific support for the processes involving intake, data collection, case management and administrative support necessary to incorporate and achieve additional victim assistance services outputs and outcomes, such as:
  - a. collection of information regarding length of shelter stays,
  - b. collection of information regarding counseling hours provided, and
  - c. providing assistance to victims with development of safety plans;

2. improving and increasing the capacity for local volunteers and interns to pursue civic and academic interests related to assisting victims of crimes in Pearland, including but not limited to:
  - a. training of volunteers to provide best-practices assistance to victims,
  - b. building secure and official relationships with local institutions of higher learning (University of Houston-Clear Lake), and
  - c. coordination of volunteers during times that a heavy volume of victim assistance services are being deployed;
3. meeting the existing challenges associated with Pearland's need for geographic coverage of its westward, multi-jurisdictional regions that include:
  - a. Shadow Creek Ranch,
  - b. Harris County, and
  - c. Fort Bend County; and
4. preparing for the planned City of Pearland incorporation of currently unincorporated residential and commercial zones adjacent to its existing jurisdiction.

Several objectives will provide the project with the ability to meet the output/outcome performance components of our Victim Assistance Program. These include:

**Objective #1:** Increase the concentration of supported activities within the City of Pearland to incorporate those outlined by the Office of the Governor - Criminal Justice Division's Victim Assistance Grant program;

**Objective #2:** Establish case management support through volunteers to improve victims' access to information and educational resources, referrals to shelters and community-based services, as well as tracking and surveillance of crime victim assistance activities; and

**Objective #3:** Create and maintain effective partnerships and collaborative agreements between the Victim Assistance efforts of the City of Pearland Police Department and community-based stakeholders in the fight to provide victims of crimes with a comprehensive continuum of resources that successfully restore their physical, mental and emotional health.

**Cooperative Working Agreement (CWA):**

When a grantee intends to carry out a grant project through cooperating or participating with one or more outside organizations, the grantee must obtain authorized approval signatures on the cooperative working agreement (CWA) from each participating organization. Grantees must maintain on file a signed copy of all cooperative working agreements, and they must submit to CJD a list of each participating organization and a description of the purpose of each **CWA**. Cooperative working agreements do not involve an exchange of funds.

For this project, provide the name of the participating organization(s) and a brief description of the purpose(s) for the **CWA(s)**. You should only provide information here that this project's successful operation is contingent on for the named service or participation from the outside organization.

Note: A **Sample CWA** is available [here](#) for your convenience.

Enter your cooperating working agreement(s):

The City of Pearland's Police Department Victim Assistance Program works cooperatively with a number of organizations and agencies throughout the region. These bodies: receive and serve victims of crimes with shelter and crisis counseling; provide victims with advocacy support and financial assistance; accompaniment to court, hospitals and/or other agencies that provide assistance and services needed in times of victimization; and provide victims with identification of resources in and around the community that support victims of crimes. The various efforts being developed and implemented have resulted in working relationships being officiated for a number of different initiatives that continually support the Victim Assistance Program, and the City of Pearland Police Department has several cooperative working agreements in place; including those with: Brazoria County Community Supervision and Corrections Department Victim Services Program - General Services; Eagles Lift Ministries - Shelter for homeless teenage victims of abuse; Bay Area Turning Point - Advocacy, intervention, sexual assault/domestic violence training for police, accompaniment; Innovative Alternatives, Inc. - victim's referral services; and City of Pearland Municipal Court - prosecution and adjudication of cases, as well as participation in training

### **Continuation Projects:**

For continuation projects only, if your current or previous year's project is NOT on schedule in accomplishing the stated objectives, briefly describe the major obstacles preventing your organization from successfully reaching the project objectives as stated within your previous grant application. (Data may be calculated on a pro-rated basis depending on how long the current or previous year's project has been operating.)

Enter your current grant's progress:

The City of Pearland's proposed Victim Assistance Program has been in place for a number of years, but has not received prior years' funding from the Criminal Justice Division for this particular area of work. Therefore, we are not a defined continuation project per this funding source and are not required to respond to this area of the application. However, the Victim Assistance Program does maintain a regular, updated system of calculating and reviewing outputs and outcomes for its efforts. It is prepared to respond to the need to alter and revise and increase the areas of data collection and output activities that affect the services victims receive when they require the program's support. This will allow us, if granted funding, to quickly identify the need to make changes and improve strategies to prevent our organization from encountering challenges to successfully reaching the project objectives as stated within our application.

### **Project Summary:**

Briefly summarize the entire application, including the project's problem statement, supporting data, goal, target group, activities, and objectives. Be sure that the summary is easy to understand by a person not familiar with your project and that you are confident and comfortable with the information if it were to be released under a public information request.

Enter your summary statement for this project:

In 2002, Pearland crime represented 28 percent of Brazoria County crime and in 2008 it made up 36 percent. In total, according to Pearland Police Department, there were 1,952 actual offenses in 2002 and 2,718 in 2008, for an overall increase of 39 percent. The Brazoria County Community

Plan identifies several relevant priorities that point to the need for a substantive array of victim assistance resources to be in place throughout the County. According to the Plan, a series of general issues are facing the County and its municipalities, particularly the more populous north region of the jurisdiction. The Plan illuminates the fact that “[r]apid growth in the northern part of the county has contributed to inner-cities challenges.”□ In the City of Pearland, Texas, the Victim Assistance Program provides a variety of support services for sufferers of crimes and the health, safety, financial and social impact of their experiences as victims. Pearland Police Department’s past eight years of offering its Victim Assistance Program have been filled with tremendous success. Over 12,000 victims of crimes in the City of Pearland have been supported with efforts to reduce the stress, vulnerability, repetitive victimization and other consequences of crime they experience when they have become the targets of perpetrators. It is the goal of the Pearland Police Department’s Victim Assistance Program to provide a comprehensive continuum of services to victims of all violent crimes against persons, from immediate crisis intervention to all related follow-up services, including those that provide criminal justice support, advocacy for victims, emergency financial assistance through local and state agencies, as well as appropriate referrals to community-based social services. Several objectives will provide the project with the ability to meet the output/outcome performance components of our Victim Assistance Program. These include: increasing the concentration of supported activities within the City of Pearland to incorporate those outlined by the Office of the Governor - Criminal Justice Division’s Victim Assistance Grant program; establishing case management support through volunteers to improve victims’ access to information and educational resources, referrals to shelters and community-based services, as well as tracking and surveillance of crime victim assistance activities; and creating and maintaining effective partnerships and collaborative agreements between the Victim Assistance efforts of the City of Pearland Police Department and community-based stakeholders in the fight to provide victims of crimes with a comprehensive continuum of resources that successfully restore their physical, mental and emotional health. The proposed budget for year two of this project is \$67,500. The City of Pearland will secure local area volunteer resources for in-kind matching support of \$13,500, based on prevailing wage calculations for volunteers. A total of \$54,000 in funding would provide support for one full-time equivalency Crime Victim Liaison.

### **Project Activities Information**

#### Type of Crime Victim

Select the type(s) of crime victim this project targets and provide the percentage of time dedicated to serving each category of crime victim. You may select more than one type; however, the sum of the percentages may not exceed 100%.

Sexual Assault Percentage (%): 2

Domestic Abuse Percentage (%): 54

Child Abuse Percentage (%): 10

DUI / DWI Crashes Percentage (%): 2

Survivors of Homicide Percentage (%): 2

Assault Percentage (%): 24

Adults Molested as Children Percentage (%): 1

Elder Abuse Percentage (%): 1

Robbery Percentage (%): 5

Stalking Percentage (%): 1

Dating/Acquaintance Violence Percentage (%): 0

**Selected Project Activities:**

<b>ACTIVITY</b>	<b>PERCENTAGE:</b>	<b>DESCRIPTION</b>
Offender Status Notifications to Victims	2.00	Utilizing VINE (Victim Information and Notification Everyday) resources, a statewide automated victim notifications program is accessed to provide victims with status information on jailed suspects/offenders and their scheduled court events.
Information and Referral	54.00	Victims are provided with information about the judicial processes, resources available for assistance in the community and the services provided by the Victim Assistance Program. Victims are able to weigh their options as to how they will utilize the program services, as well as those throughout the community, in ways that will help them respond to their needs for emotional support, counseling, legal assistance, monetary support in times of crisis and long-term ways of overcoming victimization.
Transportation	1.00	Providing transportation for victims to court, community-based service organizations, counseling, shelter(s) and/or to access financial assistance services in the community.
Crisis Services	36.00	Counseling and accompaniment supports that enable victims to immediately receive critical assistance for medical, emotional and/or financial crises that arise due to victimizations and perpetrations of crimes against victims.
Legal Advocacy	7.00	Prosecutorial support and criminal justice support for victims' navigation through the court system and for filing charges against suspects, alleged perpetrators and offenders.

**Geographic Area:** The City of Pearland and its incorporated areas of Brazoria County, Harris County and Fort Bend County.

**Target Audience:** Victims of crimes such as sexual assault, domestic violence, theft, burglary, robbery, assault, and others, as well as those crimes that affect the families of crime victims.

**Gender:** The City of Pearland's Victim Assistance Program provides services to male and female victims. In 2008 and 2009, combined, the program assisted 1707 female victims and 1141 male victims.

**Ages:** The City of Pearland's Victim Assistance Program assists victims of all ages. In 2008 and 2009, combined, the program served 48 victims of unknown age, 280 victims between the ages 0-17, 2456 between ages 18-64 and 65 victims that were age 65 or older.

**Special Characteristics:** The Victim Assistance Program for the City of Pearland Police Department will place special emphasis on developing and enhancing resources that impact victims of domestic violence and assault, which collectively make up 40 percent of offenses addressed by the Victim Assistance Program.

**Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Intern, Mentor, Service Provider, Student Worker, and/or Support Staff	Volunteer contribution of time at \$20.25 per hour based on prevailing wage rate calculation for volunteers.	\$0.00	\$0.00	\$13,500.00	\$0.00	\$13,500.00	16
Personnel	Specialist	Personnel: Crime Victim Liaison	\$54,000.00	\$0.00	\$0.00	\$0.00	\$54,000.00	100

**Source of Match Information**

**Detail Source of Match/GPI:**

<b>DESCRIPTION</b>	<b>MATCH TYPE</b>	<b>AMOUNT</b>
Two volunteers, one civic and one intern, will provide 668 hours of annual in-kind support.	In Kind Match	\$13,500.00

**Summary Source of Match/GPI:**

<b>Total Report</b>	<b>Cash Match</b>	<b>In Kind</b>	<b>GPI Federal Share</b>	<b>GPI State Share</b>
\$13,500.00	\$0.00	\$13,500.00	\$0.00	\$0.00

**Budget Summary Information**

**Budget Summary Information by Budget Category:**

<b>CATEGORY</b>	<b>CJD</b>	<b>CASH MATCH</b>	<b>IN-KIND MATCH</b>	<b>GPI</b>	<b>TOTAL</b>
Personnel	\$54,000.00	\$0.00	\$13,500.00	\$0.00	\$67,500.00

**Budget Grand Total Information:**

<b>CJD</b>	<b>CASH MATCH</b>	<b>IN-KIND MATCH</b>	<b>GPI</b>	<b>TOTAL</b>
\$54,000.00	\$0.00	\$13,500.00	\$0.00	\$67,500.00

# New Business Item No. 4

4. **CONSIDERATION AND POSSIBLE ACTION – REGARDING  
ECONOMIC DEVELOPMENT NEGOTIATIONS.** *City Council.*